

Table 1 - Application for Smart and Sustainable Growth Recognition – Required Information and Supporting Materials

Criteria	Information Required	Minimum Supporting Materials All Applications	Additional Supporting Materials for Final/Exemplary Applications
<p>Location: The development must be in an area designated and appropriate for growth or revitalization, most particularly for infill development or sites adjacent or close to developed residential or commercial areas. It should take advantage of existing or short-term planned public water and sewer service. It should, by its location (such as within walking, bicycle or transit accessibility for employees, residents, users or customers), reduce the number or length of automobile trips required for developments of this nature.</p>	<p>Provide information on:</p> <ul style="list-style-type: none"> • current use • distance to/availability of public water/sewer • project site's status on jurisdiction's master plan or comprehensive plan • how the site relates to the surrounding area 	<p>Location map showing:</p> <ul style="list-style-type: none"> • surrounding streets and neighborhoods • distance to transit stations or service • topographic map • aerial photographs • site photographs of current conditions <p>Provide copy of relevant zoning or land use map.</p>	
<p>Density, Design, and Diversity of Uses: These attributes of good, smart growth development must be present, either within the proposed development or in the vicinity. That is, a development or an area must have sufficient density and scale to support a mix of uses and choices for mobility and access. The development should have overall moderate to high density. The design of the development should be of high quality, should respect the visual character of the surrounding area and be integrated into the existing community fabric. Although mixed-use developments are preferred, at a minimum, the project should add to the mix of interacting, highly-walkable uses in its surrounding area.</p>	<p>Provide information on:</p> <ul style="list-style-type: none"> • Size of the site • Land use by acreage or gross square footage • Overall density or intensity of development on-site and surrounding areas (units/acre or FAR) • If mixed use, ratio or mix of land uses (office, retail, residential, industrial, etc.); if not mixed use, how land use complements surrounding uses or meets a need (i.e., residential in a job-rich area; retail in residential areas) • Number of for-sale and rental housing units by type, including affordable housing • How the project design respects the surrounding community. • Availability of usable public space on- and off-site 	<p>Provide preliminary or concept plan showing:</p> <ul style="list-style-type: none"> • tentative location and mix of land uses • parking lots or structures • major ingress or egress points to and from the site • proposed streets, sidewalks, bikeways, trails and proposed connections of these to surrounding areas <p>Provide illustrative design drawings.</p>	<p>Detailed site plan showing:</p> <ul style="list-style-type: none"> • location and mix of land uses • location and orientation of buildings, streets, sidewalks • sidewalks, bikeways, trails and proposed connections of these to surrounding areas <p>Building elevations showing:</p> <ul style="list-style-type: none"> • principal functional entries • interface with street • interaction with surrounding land uses <p>Provide building and landscape design details sufficient to illustrate compatibility, scale, streetscape.</p>

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<p>Transportation/Mobility/Accessibility: The development should be designed and programmed to offer alternatives to single occupancy vehicle trips, by encouraging transportation uses that do the most to enhance air quality and reduce greenhouse gas emissions, such as providing safe and effective pedestrian and bicycle access to a full range of destinations, providing easy access to transit, and demonstrating that these modes will be encouraged.</p>	<p>Provide information on:</p> <ul style="list-style-type: none"> • Site distance to transit stations and bus routes, including current and planned • Frequency of transit service to the site or in close proximity • Anticipated timing of planned transportation or transit improvements • Connection of site to surrounding area, including streets, trails, and crosswalks. • Pedestrian-friendliness of design 	<p>See location map and concept plan above.</p>	<p>See detailed site and design details.</p> <p>Provide detailed traffic and pedestrian circulation plan, showing:</p> <ul style="list-style-type: none"> • Public or private status of streets. • Walking distance/paths to transit. • Street sections and streetscape. <p>Provide information on transportation demand management program, including:</p> <ul style="list-style-type: none"> • Educational programs • Transit pass subsidies • Transit shuttle or other amenities to promote transit ridership.
<p>Environment: The development should reduce impacts on climate change, air quality, and water quality, and it should, as applicable, conserve or restore green infrastructure to support open space and ecosystem restoration goals. The project should be sensitive to existing environmental features and protect natural resources where feasible. Where possible, sustainable design features should be incorporated into the project’s design.</p>	<p>Provide information on:</p> <ul style="list-style-type: none"> • Pertinent natural features (soils, topography, existing vegetation, drainage, etc.), and adverse environmental impacts, if any • The amount of open space (acres or percentage of property) • Proposed methods to reduce waste and prevent or reduce pollution during site planning, preparation, design or construction phases • Wetlands restoration, banking or other mitigation measures • LEED or other sustainable certification being sought 	<p>Provide maps of pertinent natural features (soils, topography, existing vegetation, drainage).</p> <p>Include an environmental conditions summary map, if available.</p>	<p>Provide parking and landscaping plans, with numbers</p> <p>Provide stormwater management plans or drawings</p> <p>Level of LEED commitments and copy of LEED checklists</p>

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<p>Mixed Income: For any residential component, a mix of homes affordable (defined as costing less than 30% of gross household income) for people of all income levels should be encouraged, from Extremely Low to Moderate Income.</p>	<p>For residential developments, provide information on:</p> <ul style="list-style-type: none"> • Number of for-sale and rent residential units by type, target income levels, and projected price points • Income levels, housing costs and types in surrounding area • Local government’s affordable housing practices, policies or requirements 	<p>Provide estimates.</p>	<p>Provide final numbers; commitments to provide affordable homes as proposed, subject to local review and acceptance.</p>
<p>Community Benefits: The development should generate benefits for the surrounding area or the host community. These may include positive economic impacts, affordable homes, support for the school system, historic preservation and adaptive reuse, public access to parks or open space, support for local efforts to encourage alternative transportation, contributions to the arts or community facilities, or other improvements to the quality of community life.</p>	<p>Include description of benefits to be provided and how they address community needs.</p>	<p>Describe potential benefits, including those that are still under consideration or negotiation.</p>	<p>Provide final numbers; commitments from developer/owner to provide benefits as proposed, subject to local review and acceptance.</p>
<p>Community Participation: The developer should encourage substantial community participation during the development process.</p>	<p>Provide a description of the public involvement process to date and plans for continuing interaction with surrounding community. Identify neighborhood or community issues that have arisen or are likely to arise in response to the proposed development and explain how they will be addressed.</p>	<p>Describe plans for community involvement.</p>	<p>Provide detailed record of meetings, events, and input opportunities offered.</p> <p>Provide copies of letters of support.</p>

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<p>Development Team and Track Record (information item)</p> <p>In addition to the above criteria, the development team (developer, designers, engineers, and other consultants) should demonstrate a track record of high-quality performance and proven experience. It also should have a record of completing developments on schedule and according to plan.</p>	<p>Provide contact information for each member of the development team.</p>		
<p>Local Government Process (information item)</p>	<p>Provide information on where the development proposal is in the local government development review process.</p> <p>Provide contact information for local planners or technical staff with knowledge of the development proposal.</p>		<p>Provide summaries of staff reports and recommendations or full copies of reports in electronic form only.</p>